

LSU | Staff Senate

MEETING MINUTES
November 20, 2024

President Olivia Phelps presided over the November 20, 2024; Staff Senate meeting held in the Event Room on the Second Floor of the Barnes & Noble Bookstore at LSU at 10:30 a.m.

Unclassified

Executive/Administrative/Managerial

P - Tammy Millican ('27)

Professional/Non-Faculty

P - Blanchard, Debbie ('25)

P - Bonner, Amber ('26)

A - Bonnette, Michael ('27)

P - Breaux, Kevin ('25)

P - Campen, Ryan ('25)

P - Carney, Mo ('27)

P - Duplechain, Joshua ('25)

Pr - Faulkner, Carli ('27)

P - Franks, Stephenie ('25)

P - Gresham, Deanna ('27)

P - Guttner, Ginger ('25)

P - Kennison, Jennifer ('25)

P - Louviere, Willie ('27)

P - Martin-Whitaker, Neely ('25)

P - McDonald, Quinneka ('27)

P - Miller, Cassaundra ('25)

Pr - Mimms, Anissa ('26)

P - Muller, Casey ('26)

P - Oster, Anthony ('24)

P - Owens, Jace ('26)

P - Phelps, Olivia ('26)

P - Simpson, Katilyn ('25)

P - Smith, Henri ('27)

P - Waters, Bradley ('26)

P - White, Dayton ('25)

P - Whittington, Paige ('26)

P - Williams, Amberlon ('25)

Pr - Wilson, Derek ('27)

Classified

Skilled Crafts

A - Constance, Taylor ('25)

Technical/Paraprofessional

A - Matkovic, Igor ('26)

Clerical/Secretarial

Pr - Butler, Whitney ('25)

P - Jensen, Jerri ('26)

P - Smith, Celeste ('26)

Service/Maintenance

A - Robertson, Winkeyssa ('27)

P - Indicates Present

Pr - Indicates Proxy

A - Indicates Absent

A/P - indicates Absence not Counted

GUESTS:

Sarah Moran, LSU Cox Communications Academic Center for Student-Athletes
Roxane Berthelot Berning, Center for Energy Studies
Zacki Soliman, Campus Federal Credit Union

CALL TO ORDER

The meeting was called to order by President Olivia Phelps at 10:30 a.m.

ATTENDANCE

There was a quorum with four proxies noted.

PLEDGE OF ALLEGIANCE

Senator Celeste Smith led the Pledge of Allegiance.

APPROVAL OF THE MINUTES – October 16, 2024, Staff Senate Meeting

A motion to accept the minutes was made by Member-at-Large Tammy Millican. The motion, seconded by Treasurer Henri Smith, carried.

GUEST SPEAKER – BRENT KREKO, ENVIRONMENTAL HEALTH & SAFETY

President Olivia Phelps introduced Brent Kreko, Occupational Safety Manager for Environmental Health and Safety.

Brent Kreko thanked the Staff Senate for the opportunity to speak today.

An automated external defibrillator or automatic electronic defibrillator (AED) is a portable electronic device that automatically diagnoses the life-threatening cardiac arrhythmias and can treat them through defibrillation. Effective AEDs are designed to deliver a shock to a victim within three to five minutes after the person collapses.

There are 50 Zoll AEDs installed across campus. They are working to get more installed. The AEDs are set-up to be user friendly and has a video screen to help walk through the steps as someone is using the AED. They are designed to be used on adults and children and is connected to LSU wi-fi which performs weekly self-tests.

The AED cabinets also include a stop the bleed kit and two doses of Narcan. A local alarm is on the door of the box. It will go off when the door is opened but it does not alert emergency services for you. If you have an emergency and use the AED, you will need to call 911 or the LSU Police Department for help.

An AED should be used when there is a suspected cardiac arrest. This can be indicated by unconsciousness, absence of breathing, and absence of pulse. The child-mode function on the AED

should be selected for patients that are less than 8 years old or weight less than 55 pounds. The AED will not administer a shock to a person who do not need it.

Cardiopulmonary Resuscitation (CPR) must be done with the use of an AED. Thirty chest compressions and two breaths. The AED pads will need to be placed directly on the skin. The AED will direct you on how to place the pads and there will be diagrams on the pads to help with placement. The person's chest must be dry when placing the pads. A towel is included in the pad package to dry the person's chest if needed. A pair of non-latex gloves and a breathing mask for the rescuer are also included in the pad package. You do not have to use the AED, but if you decide to use it you are protected by what is known as the Good Samaritan Law.

Environmental Health and Safety offers CPR/AED/First Aid training. They also offer Red Cross Training which earns the participant a 2-year certification.

The floor was opened for questions.

President Phelps thanked Brent Kreko for attending today's meeting.

GUEST SPEAKER – ERIC PERGOLA, INFORMATION TECHNOLOGY SERVICES

President Olivia Phelps introduced Brent Kreko, Occupational Safety Manager for Environmental Health and Safety.

Eric Pergola thanked the Staff Senate for the opportunity to speak today.

Information Technology Services has noticed over the last couple of years that the audio and visual technology in conference and classrooms are not adequate for this day and age.

For the approximately 185 rooms that the University Registrar's office controls, they have begun renovating on a seven-year replacement cycle. This includes digitized screens, cameras, and microphones.

Information Technology Services will still support those department who have meeting spaces that are not controlled by the Registrar's Office. If departments would like to have their rooms renovated as well, they will be responsible for the cost. Information Technology Services is doing all of the installs so there is no need for a third-party vendor to complete.

Some of the technology that can be provided was mentioned before the floor was opened for questions.

President Phelps thanked Eric Pergola for attending today's meeting.

PRESIDENT'S REPORT

President Olivia Phelps reviewed relevant meetings in which she attended.

Phelps announced that the New Staff Receptions were a smashing success!

She attended a meeting with Parking and Transportation. Kaylee Aulds will be invited to guest speak during the January general meeting for updates on campus.

Phelps attended a meeting with the LGBTQ+ Caucus following the Board of Supervisors Resolution to Address the Decision in Student for Fair Admissions v. President and Fellows of Harvard College, et al due to the United States Supreme Court ruling. Daniel Tirone, Faculty Senate President presented questions to General Council who reaffirmed that this only applies to programs with some benefit. Spaces open to everyone would not be removed. Caucuses and clubs are not at risk.

President Phelps attended a Campus Federal Ambassador Meeting. They are offering new higher rates on savings accounts and new checking account with lower minimums for use.

Phelps attended two Administrative Process and Improvement Committee Meetings. This committee is intended to improve efficiency and streamline processes. The online submission form has been updated and is now available on the website. All submissions are considered and passed along to appropriate units for resolutions.

We had so much fun judging the Geaux Gourd Contest! There were about fifteen entries and awards were placed for the best painted, best carved, best decorated, best upcycled, LSU MVP, and the most global impact.

President Phelps attended the Auxiliary Services Committee Meeting. Tiger Traditions is on the first floor of the LSU Student Union. The renovations at the five will begin in summer and continue into fall but will reopen for service during renovations following the summer closure.

COMMITTEE REPORTS

Education and Professional Development

Senator Neely Martin-Whitaker submitted a written report for the meeting that was held on October 15, 2024, which was included in the meeting packet for review.

Long Range Review and Planning

Member-at-Large Tammy Millican submitted a written report for the meeting that was held on November 5, 2024, which was included in the meeting packet for review.

LIAISON REPORTS

Faculty Senate

Senator Dayton White submitted a written report for the meeting that was held on October 29, 2024, which was included in the meeting packet for review.

Student Sustainability Fee Oversight

Secretary Bradley Waters submitted a written report for the meeting that was held on November 5, 2024, which was included in the meeting packet for review.

NEW BUSINESS

Holiday Decorating Contest

President Phelps announced that this year's Holiday Decorating Contest theme is Mike's Holiday Tunes/Toons. There are two ways your office can participate. Choose a category: Bulletin Board or Door/Entryway or decorate a box(es) (your choice in size) and fill it with non-perishable food items to be donated to the LSU Food Pantry.

There is no entry fee, so decorate as many boxes as you like. Entries will be judged for creativity, appearance, and for the most individual food items donated. The deadline to register is Monday, December 16, 2024, through the Staff Senate Website. Judging will begin on Thursday, December 19, 2024.

OLD BUSINESS

LSU Strategic Plan

President Phelps announced that the Long Range Review and Planning Committee is planning to release the staff survey soon by sending an email to each employees on campus to help gather additional information needed to update Staff Senate's Strategic Plan.

Holiday on Campus

President Phelps invited all Senators to attend Holiday on Campus scheduled on December 3, from 6:00 p.m. – 8:00 p.m. in the LSU Student Union.

Staff Senate Budget

Treasurer Henri Smith provided a written financial report for November that was included in the meeting packet for Senate review.

ANNOUNCEMENTS

Future Guest Speakers

Some guest speakers were discussed. If anyone has any further suggestions, please send those to the Executive Committee.

December Meeting

The Executive Committee will hold a Holiday Luncheon after the December Meeting. Please sign-up to bring a dish once the list is circulated electronically.

Senator Dayton White announced that LSU has free Grammarly accounts available for those who may be interested.

Senator Jennifer Kennison announced that Office of Global Engagement has events and programming all week long. Please attend and invite your students, faculty, and staff members, especially to the International Food Festival and Cultural Night.

President-Elect Quinneka McDonald announced for those who deal with students in their roles or may be getting questions about Residential Life and closing operations here are some dates to assist. Residence hall/apartments winter break closing floor meetings: Sunday, December 1 - Tuesday, December 3 (specific RAs' meetings days/times on closing info posters on each hallway)

- Residence halls close for winter break Saturday, 12/14 at 8pm. Apartment communities (ECA, WCA, Nicholson Gateway) do not close for the break.
- Students can request extensions until Sunday, 12/15 at noon, via their housing portal (deadline is Wednesday, 12/11 at noon)
- Residence Halls reopen 10am on January 11. For break housing needs, email housing@lsu.edu

Senator Igor Matkovic recently welcomed a granddaughter to his family.

Staff Senator Birthday

Staff Senator November Birthdays:

- Senator Paige Whittington celebrated her birthday on October 19 (was unable to attend the October meeting).
- Senator Jerri Jensen celebrated her birthday on November 5.
- Senator Amberlon Williams celebrated her birthday on November 17.
- Senator Anissa Mimms will celebrate her birthday on November 30.

Happy Birthday!

MOTION TO ADJOURN – With there being no more business, Senator Katilyn Simpson made a motion to adjourn. The motion, seconded by Senator Neely Martin-Whitaker, carried.

The meeting was adjourned at 12:00 p.m.

Bradley Waters, Secretary

BW/mm