



Faculty Senate Courses & Curricula Committee Meeting

1:00pm, April 29, 2025

135F Thomas Boyd Hall Hall

Minutes of the meeting

Attendance: Michael Kaller (Chair), Matthew Hiatt (Secretary), Rendy Kartika, Lee Daigle (ex-officio), Andrea Abad (ex-officio), Subramaniam Sathivel, Lauren Coats, Robin LeMaire, Brooke Dubansky, Tricia Cobb (ex-Officio), Margaret Fitch (ex-officio), Suresh Moorthy, Dan Sheehy, Guests from Veterinary Medicine

Absent: Leonard Ray (Associate Chair), Claire Sassick Young (Ex-officio), Jackie Bach (ex-Officio), Gerald Knapp,

A regular meeting of the Faculty Senate Courses & Curricula (FSCC) Committee convened at 1:05pm in 135F Thomas Boyd Hall at the LSU Campus, with the Chair being present. Secretary Matthew Hiatt took the minutes. There were no public comments, and the minutes from the previous meeting were approved unanimously.

· SGR 18 – Student government resolution regarding first year seminars.

Tabled Proposals

o VMED 5248 – Shathivel moved to conditionally approve. Passed unanimously. Conditional on: Short title short title may be incorrect. Please revise. Under expectations, outside activities should be defined. Academic Continuity Plan is missing.

o VMED 5268 – Moorthy moved to approve. Passed unanimously.

o VMED 5343 - Shathivel moved to conditionally approve. Passed unanimously. Conditional on: The hours should be 1 hour per week, not 15. There should be some explanation of how attendance will be graded (perhaps a calculation or simple explanation).

o VMED 5350 - Coats moved to conditionally approve. Pass unanimously. Note: Contact hours are incorrect on the Form. Please clarify in the syllabus how the attendance is graded.

o VMED 5356 – Coats moved to conditionally approve. Pass unanimously. Note: Contact hours are incorrect on the Form. Please clarify in the syllabus how the attendance is graded.

o VMED 5357 - Coats moved to conditionally approve. Pass unanimously. Note: Contact hours are incorrect on the Form. Should be 3. Please clarify in the syllabus how the attendance is graded.

o VMED 5367 – Coats moved to approve. Pass unanimously. Note: Contact hours need to be edited. Please clarify in the syllabus how the attendance is graded.

- o VMED 5368 – Coats moved to approve. Pass unanimously. Note: Contact hours need to be edited. Please clarify in the syllabus how the attendance is graded.
- o VMED 5375 – Sheehy moved to conditionally approve. Pass unanimously. Note: Please clarify in the syllabus how the attendance is graded. Contact hours need to be edited.
- o VMED 5377– Kartika moved to conditionally approve. Pass unanimously. Note: Please clarify in the syllabus how the attendance is graded. Contact hours need to be edited.
- o VMED 5381 – – Sheehy moved to conditionally approve. Pass unanimously. Note: Contact hours need to be edited. Academic Continuity Plan should be consistent.
- o SVM Core Curriculum – Hiatt moved to approve. Passed unanimously.
- o DVM Curriculum – Kartika moved to approve. Passed unanimously.
- o PBS 7005 – Moorthy moved to reject and request a resubmission. Passed unanimously. Notes: Lecture contact hours need to be quantified on the Form. Syllabus is missing several elements: PS-22, Academic Continuity Plan, Credit Hour Explanation, etc. The objectives have things that are not objectives (formatting issues?). The pre-requisite statement is vague. Please shorten the catalog description (eliminate first three sentences and grading criteria). There was some discussion as to whether this was truly an independent study class. It has lecture hours and attendance requirements, and likely should be treated as a lecture course. The requirements to submit the NIH proposal limits to US citizens and this should be considered (this requirement should be in the syllabus, not the course description).
- o PBS 7103 – Moorthy moved to reject and request a resubmission. Passed unanimously. Notes: Cover page hours should be altered. PS 22 requirements should be detailed for exams and quizzes. Please shorten the course description, if able. There are no listed course objectives. It is not clear who is going to pay for these additional costs – if these are passed on to the students, it should be made very clear in the syllabus. Will there be a lab fee request? Remove some template material that was copy and pasted.
- o CHEM 3571 - Moorthy moved to approve. Passed unanimously. Notes: Please clarify how PS22 applies if a lab is missed.
- o CHEM 4012 - Moorthy moved to approve. Passed unanimously. Notes: Please clarify how PS22 applies to homework and quizzes.
- o CHEM 4013 - Moorthy moved to approve. Passed unanimously.
- o CHEM 4566 – Shathivel moved to approve. Passed unanimously.
- o SOCL 4469 - Shathivel moved to approve. Passed unanimously.
- o Curriculum & Instruction – The FSCC requests a representative come to explain this proposal. Please consider how Workday will ingest information. LeMaire moved to table and the motion passed unanimously.

New Proposals

- o PADM 3000 – Contact hours missing on Form A, need a rounding policy on the grade section, need Academic Continuity Plan.

o MGT 7902 – Hiatt moved to reject and request a resubmission. The course description should describe that the course is designed for independent research in management. Needs to be at least somewhat descriptive of what will be done. There is not a description of what constitutes pass/fail. There should also be a description of how credit hours are assigned (in other words what work warrants three versus six hours).

o NFS 7009 – LeMaire moved to conditionally approve. Motion passed unanimously. Conditional on: The grading scale should include a rounding policy (perhaps just stick with points?). There needs to be 15 weeks in the course schedule. The expectation policy should omit the “Many professors consider...” sentence and should update to the modern language. PS22, Disability Services, and Academic Continuity Plan are missing. Please use the modern syllabus template for ease of use.

o DESN 3001 – LeMaire moved to approve. Passed unanimously.

o DESN 4001 - LeMaire moved to approve. Passed unanimously.

o DESN 4002 - LeMaire moved to conditionally approve. Passed unanimously. Note: Assignments don't add up to 100%. Please check.

o Termination of GCEEP, Termination of GCEHS, Termination of GCEMA – Kartika moved to approve. Passed unanimously.

The remaining proposals are pushed to the next meeting.

o MC 3005

o MC 3971

o MC 4820

o JOURN

o LJOURN

o SW 4500

o SW 7304

o SW PhD

o WGS 3050

o SOCL – BA

o PHIL 3050

The meeting adjourned at 2:28pm.

Matthew Hiatt, Secretary