



## Faculty Senate Courses & Curricula Committee Meeting

1:00pm, April 15, 2025

129 Himes Hall

### Minutes of the meeting

**Attendance:** Michael Kaller (Chair), Matthew Hiatt (Secretary), Rendy Kartika, Lee Daigle (ex-officio), Andrea Abad (ex-officio), Gerald Knapp, Dan Sheehy, Subramaniam Sathivel, Lauren Coats, Suresh Moorthy, Robin LeMaire,

**Absent:** Tricia Cobb (ex-Officio), Brooke Dubansky, Leonard Ray (Associate Chair), Claire Sassick Young (Ex-officio), Jackie Bach (ex-Officio), Margaret Fitch (ex-officio)

A regular meeting of the Faculty Senate Courses & Curricula (FSCC) Committee convened at 1:04pm in 129 Himes Hall at the LSU Campus, with the Chair being present. Secretary Matthew Hiatt took the minutes. There were no public comments, and the minutes from the previous meeting were approved unanimously.

#### • Chair Nominations for 2025-2026AY

Gerry Knapp was nominated to be Secretary for the 2025-2026AY and was elected unanimously.

Michael Kaller was nominated to be Chair for the 2025-2026AY and was elected unanimously.

There was a motion that passed unanimously to move the nomination of the Associate Chair to the end of the meeting.

Robin LeMaire was nominated to be Associate Chair for the 2025-2026AY and was elected unanimously.

#### • Revised Resubmissions

o SOCL 4464 – Kartika moved to approve and the motion passed unanimously.

o Curriculum and Instruction – The FSCC moved to invite representatives for this proposal to explain at one of the upcoming FSCC meeting. The proposal is tabled until then. The motion passed unanimously.

#### • Tabled Proposals

o MATH – Financial Mathematics – Sheehy moved to conditionally approve and the motion passed unanimously. Note: SCI 1001 is recommended but not officially required. This requirement could cause problems with students transferring into this major. Please discuss and verify this is needed. Please also make sure that the concentration meets the 30% course uniqueness threshold - reach out to Tara Rose at the Office of Institutional Effectiveness to verify.

- o CSC 2259, CSC 2262, CSC 2362 – Sheehy moved to conditionally approve and the motion passed unanimously. Conditional on: The syllabus still says 2+1 instead of 3+1, please describe it in the syllabus so that it's very clear to students how often the class is meeting.
- o EE 2950 – Sheehy moved to request a revise and resubmit and the motion passed unanimously. Syllabus missing absent policy (PS22), make-up policy (PS22), academic continuity plan, credit hour requirement, 14/15 week plan. Please revise and use the template.
- o ECON 4321 – Hiatt moved to reject and the motion passed unanimously. The syllabus needs a grading scale, you cannot take students' electronics, 15-week plan is needed, no grading scale, no PS-22, the syllabus is missing essentially all required content.
- o ECON 4625 – Hiatt moved to conditionally approve and the motion passed unanimously. Conditional On: Rounding statement is needed and please add the (final) 15<sup>th</sup> week for the final project to the schedule.
- o ISDS 2999 – LeMaire moved to request a revision and resubmission and the motion passed unanimously. SACSCOC requirements dictate there must be a 15 week (in-person) plan and, per PS22, there must be a mechanism to address late work for excused absences.
- o ISDS 4130 – LeMaire moved to approve and the motion passed unanimously.
- o PADM 3010 – Knapp moved to conditionally approve and the motion carried unanimously. Conditional on: Catalogue statement should be made more concise. The Rounding statement says "rounded up" but the ranges for grades overlap. Please revise. Strike language on Page 7 that says the statements are recommended are not required. The number of exams needs to be specified (distinction between regular and final exams) and when the exams occur.
- o PADM 3020 – Knapp moved to conditionally approve and the motion carried unanimously. Conditional on: Grading scale doesn't have any specificity about rounding. Please clarify. You may wish to remove the justification for no final exam from the syllabus itself.
- o PADM 3030 – Knapp moved to conditionally approve and the motion carried unanimously. Conditional on: Grading scale does not have a rounding policy.
- o PADM 4010 - Knapp moved to conditionally approve and the motion carried unanimously. Conditional on: Grading scale does not have a rounding policy. The Academic Continuity Plan (formerly Remote Learning Plan) statement is officially missing (just change the heading).
- o PADM 4030 - Knapp moved to conditionally approve and the motion carried unanimously. Conditional on: Grading scale does not have a rounding policy.
- o PADM Minor – Knapp moved to conditionally approve and the motion passed unanimously. The committee questioned the robustness of a 15-credit minor with a selection of 6 total classes. There could be a chance that the students will not have the opportunity to take all the courses on time, but this was discussed and deemed acceptable. There was also some concern that there may be a need to move to 18 hours. Prior to approval, the FSCC requests a check from Academic Affairs to verify that the number of credit hours is acceptable for a minor. Conditionally approved by the FSCC at this stage.

o MKT MKAN, MKT PRSAL – LeMaire moved to request a revision and resubmission. The motion passed unanimously. Notes: There is concern that the concentrations are not dissimilar enough to qualify as concentrations given current guidelines. There needs to be confirmation that the course offerings are 30% different from each other and other concentrations within MKT. The FSCC requests a demonstration of evidence that this is the case. The MKT electives should be listed so that this is easier to ascertain - reach out to Tara Rose at the Office of Institutional Effectiveness to verify.

o ME 2334, ME 3834 – LeMaire moved to conditionally approve and the motion passed unanimously. Conditional on: Missing Academic Continuity Plan Statement. Recommendation: There is only one course objective, it would be advantageous to be broken down for clarity.

o ART 1849 – LeMaire moved to approve and the motion passed unanimously.

o ID 3782 – Kartika moved to request a revision and resubmission. Motion passed unanimously. Because the course is changing to a lecture-only format, and the FSCC requires a syllabus for approval. Please provide.

o ID 4656, ID 4756 – Kartika moved to approve and the motion passed unanimously.

o ID Minor – Knapp moved to conditionally approve and the motion carried unanimously. Conditional on: Prior to approval, the FSCC requests a check from Academic Affairs to verify that the number of credit hours is acceptable for a minor. Conditionally approved by the FSCC at this stage.

o LA 7900 – Coats moved to request a revision and resubmission and it passed unanimously. There is no statement regarding whether students can complete the course if content is different. In other words, does the content change from semester to semester? Would students really take this course more than once? The FSCC expressed concern that there was a disconnect between the justification and the syllabus. Is it a research methodology course or truly a research course? Is this a course or research independent study? The repeat credit hour and variable credit hours need to be explained. Please clarify. It may be most helpful to have a representative come to the next FSCC meeting and explain.

o ANTH 7114 – Coats moved to approve and the motion carried unanimously.

o CHIN 3901, CPLT 3901 – CHIN 3901: LeMaire moved to conditionally approve and the motion passed unanimously. The Learning objectives should be revised to focus on learning rather than tasks. Cross-listed “as” on the cover sheet. The term project should be more thoroughly described. The grading breakdown is not labeled and should be clarified.

o SPAN 2170 – LeMaire moved to conditionally approve and the motion passed unanimously. Conditional on: Approval by Academic Affairs. It is unclear to the FSCC if restricting enrollment by native Spanish speakers qualifies as discrimination. We look to Academic Affairs to make a judgement. There is also no rounding statement and the mention of points in attendance policy but usage of % everywhere could be confusing to students. The Remote learning plan should be relabeled the Academic Continuity Plan.

o SPAN 3170 – Hiatt moved to conditionally approve and the motion passed unanimously. Conditional on: Change remote learning plan to Academic Continuity Plan. Clarify the rounding policy in the grade section.

o SPAN BA – Hiatt moved to approve and the motion passed unanimously.

The following proposals were pushed to next meeting.

- o PBS 7005
- o PBS 7103
- o CHM 3571
- o CHEM 4012
- o CHEM 4013
- o CHEM 4566
- o SOCL 4469
- o VMED 5248
- o VMED 5268
- o VMED 5343
- o VMED 5350
- o VMED 5356
- o VMED 5357
- o VMED 5367
- o VMED 5368
- o VMEF 5375
- o VMED 5377
- o VMED 5381
- o DVM Curriculum
- o SVM Core Curriculum

The meeting adjourned at 2:31pm.

Matthew Hiatt, Secretary