

GRADUATE COUNCIL MINUTES

January 23, 2018

The Graduate Council meeting scheduled for January 17 was cancelled because snow and freezing weather lead to closure of LSU. The rescheduled meeting took place on January 23. The Graduate Council met at 3:00 pm in room 135 of Thomas Boyd Hall with the following members present: Broussard, Cai, Chance, Francis, Husseneder, Lane (ex-officio), Lindau, Lockridge, Piccoli, Massé (ex-officio), and Sharky.

Absent members: Adams, de Queiroz, Frick, Gansle, Lee (ex-officio), Marchand, Page, Perry and Pojman.

Minutes of December 11, 2017

Broussard asked if there were any changes or corrections to the minutes from the December 11, 2017 meeting and said that she would entertain a motion. Chance asked if a vote could take place with no quorum present. (The Council was one member short of a quorum until Lockridge's previously announced arrival during the discussion of the Ad Hoc Graduate Council Affiliate Membership.) Massé proposed that materials be circulated electronically after the meeting to assure a response by a quorum. Broussard and all present agreed. No changes were mentioned. The voting members present stated the minutes were fine as is and five members submitted electronic ballots in favor of accepting the minutes. Approval of the minutes passed with a total vote of 13.

Interim Vice Provost's Report

- Massé welcomed new member Gabriele Piccoli. She thanked the Promotion and Tenure Committee members for coming to the meeting on a day when LSU was closed and enduring icy conditions outside.
- Massé announced that the Graduate Council had been accepted as a client of Dr. Yang's class in the Manship School. They will be working with the Council to assist with updating the website and social media accounts. Broussard added that the class is also planning a comprehensive awareness and attitude campaign.
- The Graduate School was asked to submit plans to the Strategic Plans Initiative. The idea is that this will mesh the Strategic Plan and capital campaign, and in addition, to attract attention to graduate issues.
- Massé invited everyone to attend the Three Minute Thesis competition later this evening and the Grad Gen 1 Meeting on Friday.
- Massé announced that on Monday, a first-time meeting for associate professors will take place to discuss how to provide support to associate professors as they move forward professionally.
- Massé announced that workshops about retirement investing led by Chance will be scheduled in the spring.

Academic Affairs' Report

No report.

Chair's Report

Broussard welcomed the Graduate Council this semester and is looking forward to working with everyone. She extended a special welcome to the newest member, Dr. Piccoli, and special thanks to the herculean P&T Committee for coming in on an icy day to get the job done.

New Business

Curriculum Change: Certificate in Analytics

Piccoli spoke as a representative. A graduate certificate in analytics can be obtained by earning a minimum of a 3.0 average in the four analytic courses listed in the proposal. In addition, they are also looking to change from Pass/Fail to standard scale. Piccoli explained that while there are no prerequisites to these courses, admission to the Graduate School is required, and an introductory course in statistics and information systems is recommended before enrolling in the sequence course. Chance asked for clarification because the proposal listed the course ISDS 7301 three times and asked if it should be the sequence 7301, 7302, and 7303. Piccoli stated it was a typo. Francis moved for the acceptance of the curriculum change with changes to the error in the course sequence listing. Sharky seconded. The motion passed unopposed by those present. Five members submitted votes electronically: four voted in favor, and one abstained. The motion passed with a total vote of 12.

Curriculum Change: Certificate in HSE Early Childhood (Revised)

Dr. Jacqueline Bach summarized the contents of the proposal and explained that the revisions include what peer institutions are doing nationally. Chance made a motion to approve changes made, which was seconded by Francis. The motion passed unopposed by those present. Five members submitted votes electronically: four voted in favor and one abstained. The motion passed with a total vote of 12.

Curriculum Change: Human Resource & Leadership Development (M.S.)

Dr. Reid Bates stated the changes made to the M.S. & the Ph.D. program would be to align them with what students want and employers are looking for in potential employees. He highlighted the updates in content. Francis motioned to approve, Chance seconded, and all members present voted in favor. Five members submitted votes electronically, four voted in favor and one abstained. The motion passed with a total vote of 12.

Curriculum Change: Human Resource & Leadership Development (Ph.D.)

Dr. Reid Bates stated that this was the second part of their upgrading their graduate curriculum by increasing the rigor of the research and methodological portions. Broussard opened the floor for discussion. Sharky motioned to approve the changes, Lindau seconded it, and all members present voted in favor. Five members submitted votes electronically: four voted in favor and one abstained. The motion passed with a total vote of 12.

Curriculum Change: Master of Accountancy (M.S.)

Chance spoke as a representative and stated that the changes in the hours are in response to the changes in the state boards and CPA examination. They are suggesting that some courses be moved to the undergraduate level and they cannot be electives for the Master's program. No additional electives are listed to choose from. Piccoli motioned to approve, Francis seconded, and all members present voted in favor. Five members submitted votes electronically, four voted in favor and one abstained. The motion passed with a total vote of 12.

Ad Hoc Graduate Council Affiliate Membership

Massé stated this has been discussed over the past three semesters with the Graduate Council and it has been discussed with the Faculty Senate, Executive Committee, Graduate Advisors, Associate Deans and the Provost. This proposal puts forward a one-semester trial to expand the membership of the Graduate Council in order to incorporate other ranks than full professor, as well as to make the group more inclusive and representative of different groups across the campus. At semester's end, the Graduate Council may vote to approve this as a permanent revision to bylaws. They would not be members of the Promotion & Tenure committee; however, they could serve on other subcommittees, following the usual "rank in rank" limitations. Their votes would be a recommendation to the body at large. Four to Six affiliate members would be appointed by the Vice Provost of Graduate Studies to help provide an increased range of perspectives, as well as a full representation of different ranks and groups. Massé will select the names of the new members for Spring 2018 and bring those names forward to the group. This is being put forward as an ad-hoc motion because this is a part of the general revision of the bylaws. The new members would be a part of the discussion of the revision of the bylaws. Massé will reach out directly to proposed new affiliate members to invite them to be a part of this ad-hoc committee to serve a one-semester term. An extension may be granted pending approval of the bylaws and feedback discussed with current members.

Chance noted that a quorum was not present and inquired about how this will be decided once the names are selected. Massé suggested an ad hoc meeting be called for a quorum to be present and the item could be discussed and voted on at that time. Sharky asked about the criteria for selection. Massé stated some are from recommendations by colleagues in other colleges and others through ongoing engagement in graduate advising, mentoring, and participation in groups such as the Faculty Senate. Broussard agrees that the Council needs a range of perspectives that may encompass the university. She continued saying this could be a trial balloon for the current semester. Chance suggested this be formally designated as a trial because if it is not, it may become permanent. Lane asked for clarification on a consultant's vote [Lockridge arrived during the discussion and Massé stated that a quorum was now present.] and Sharky asked for what a reference to "key element" in voting referred to. Massé responded that the "key element" was following the usual "rank on rank" protocol. In addition, however, affiliates' votes would be tallied separately with final determination of resolutions and motions' outcome determined solely by the votes of the regular Graduate Council members. Chance asked when would the final discussion take place, and Massé stated it would be at the last meeting this Spring. Chance inquired if the 4-6 people would be included in the quorum. Massé stated their votes would not be included as a quorum. Lindau asked if permission from their Deans would be needed, and she responded that it wouldn't be required. Sharky made a motion to move forward with the ad hoc membership item with the understanding that it is only for the Spring semester and will be revisited at the end of the current semester, and Francis seconded the motion. Of the nine members present, eight voted in favor with one abstention. Although a quorum was present at this point, an electronic ballot was circulated to those not present. The one member abstaining later changed their vote of abstention to opposed electronically. Four members that were not present voted electronically, two in favor, one opposed and one abstention. The motion passed with a total vote in favor of 10.

Old Business

Review of Commentary on Recent Policy Changes

- Remote Participation (policy last revised 4/27/17)
 - Massé in place of Gansle. She reviewed the current policy and stated that the main change is in the 3rd category. You cannot have one committee member participate remotely without obtaining permission from the Graduate School. It is the responsibility of the candidate to ensure everything is working properly.
 - The policy states that under “extraordinary circumstances” a student can be the remote participant. Husseneder asked about this increasing the chance that a student is cheating. Massé stated that it has a live two-way visual representation.
 - Chance asked if it was stated in the policy that the committee can approve or deny requests. Massé responded that the current approval form states this. If the chair refuses to approve a student for remote participation, the Graduate School will not approve either.
 - Broussard wants to entertain a motion regarding the proposal. Chance motioned and Lindau seconded. Seven members present voted in favor, one opposed and one abstained.
- Fail/Re-take Policy (policy last revised 3/24/17)
 - Chance reviewed changes in the document. There are two proposals: one for the examination and one for the thesis dissertation defense. Broussard requested that a final copy displaying all proposed changes be sent once the revisions are completed. Francis made the motion and Sharky seconded. The motion passed unopposed. [Chance sent a copy incorporating all proposed changes 1/24/18].
- Dean's Representative (policy revised & FAQ created 5/16/17)
 - Massé in place of Perry. She stated she would like to table this for a later meeting when Perry is able to be present.

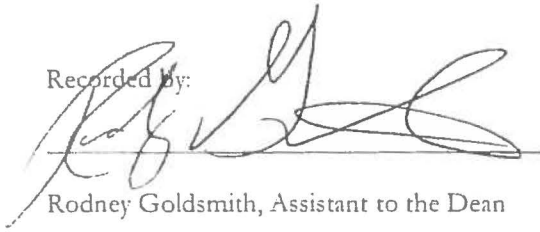
Standing Committee Reports

- Promotion/Tenure: Chance summarized the process for the rest of the Council. The Provost's Advisory Committee received 66 packets to review. After reviewing, they voted individually and submitted them to Rodney to tally. They then met and discussed the 20 cases that weren't unanimous or that had significant differences of assessment at the departmental or college level. Members can change their votes as a result of discussion. Massé does not vote, but is a reference for procedural questions, particularly those related to PS-36 on promotion and tenure. Sharky stated he was impressed with the quality of the faculty at LSU.
- Awards: Lane stated they finally received the last set of EDA reviews. In the past, they were only able to give 10 awards, but will review the budget to see if a different amount can go out.
- Grad Faculty: de Queiroz. No Report.
- Graduate Council Webpage: Adams. No Report.
- Bylaws: Massé. Perry agreed to work with Massé on the Bylaws committee. She invited the members present to join.

Next Meeting: Monday, February 19, 2018 from 2:30pm to 4:00 pm in 129 Himes Hall.

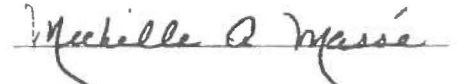
Meeting Adjourned: 4:23 pm

Recorded by:



Rodney Goldsmith, Assistant to the Dean

Approved by:



Michelle Massé, Interim Vice Provost of
Graduate Studies