

Last Updated 12/04/2024

Award Overview

Workday is the official system of record for Sponsored Awards. GeauxGrants is used to capture additional award information, store award documents, and capture Principal Investigator (PI) approval of award terms and conditions.

In Proposal Tracking (PT) you can see the status of a proposal record as "Award Received." The PT Award tab also provides details on the awarded amount to date.

In Award Tracking (AT) you can view details on each award increment including award documents. PIs will approve award document in AT. You can also see the status of each award increment.

Proposal Tracking (PT) Submissions - Summary Tab

- Each submission (proposal, modification request, etc.) under the proposal record will appear in the left menu under Submissions. To expand a specific submission, click the plus sign next to the record. Information specific to that submission will appear.
- You can find the status of the proposal on the Summary tab. The status for Awarded proposals will be **Award Received.**

	nternal Prior Approval- New Sub (Susan G Komen Breast Cancer Found	ation)		Proposal AM250239
Submissions (2) —	Summary			You have opened this proposal in view mode
@ AM250239/New —	Last Updated: 14-Oct-2024 10:57:29	9 AM	Status: Award Received	MergeTemplate 🛞
Summary	Proposal Type 🎱	Institution Number [®] Edit	Sponsor Proposal Number	
Sponsor	New 🗸	AM250239	sponsor Proposar Number -	
Personnel (1) +	Processed Date	Submitted 🗐		
Budget +	03-Sep-2024	10-Sep-2024		
Agreements (1) +		Deadline Date	Deadline Type	Deadline Time 🚱
Communications (6)				

Proposal Tracking (PT) Award Tab

• The award tab provides an overview of the award. You can see project period and amount awarded to date. The awarded budget will also appear on this page.

Submissions (2) +	Budget Summa	y Proje	ect Period authori	zed to date					You have opened the	is proposal in vi	iew m
Admin Staff (0)	Project Period: 🛞 날	Sou	rce View:	Rollup subj	projects: Prop	osal Structure	Imp	ort/Export	New Period	New Modificati	ion 🚱
Agreements (1) +	01-Oct-2024 to 30-Sep	-2025 Sp	onsor 🗸 🖉	Not Rollup	• • @					Total Auth	
Awards (3) —		cpand to see	the increments		Sponsor [show]	Cost Sharing [sh		Project [hide]	to dat	le
Personnel (1) +	Year/Period	Start	End		Total		Total	Directs	F&A	Те	otal
Period 1 +	1	01-Oct-2	2024 30-Se	p-2025	\$ 22,278			\$ 15,852	\$ 6,426	\$ 22,2	278
F&A	Drag a column I	leader and dr	op it here to group I	by that column							
Cost Sharing		Per	iods [hide]					Spons	or Cost Sharing	Project	
Justifications	Element	Increment	Start	End	Awarded	Туре	Status	To	al Total	Total	
Setup	Prime	1	01-Oct-2024	30-Sep-2025	10-Sep-2024	Initial Award	Awarded	\$ 22,2	78 -	\$ 22,278	*
Terms and Conditions	Prime	2	01-Oct-2024	30-Sep-2025	16-Sep-2024	Mod Request	Awarded			-	
Award AWD-AM250239						Approval					
Approvals (0)	Prime	3	01-Oct-2024	30-Sep-2025	16-Sep-2024	Mod Request Approval	Awarded			-	~
Linkages +								\$ 22,2	78 \$0	\$ 22,278	
Scheduled Payments (0)					\$ 22,278		\$0	\$ 15,852	\$ 6,426	\$ 22,2	278
Keywords (0)	Personnel (Hide)		Awarded Budget	Detail							
Classification Codes (0)	NAME								PERIOD		
Communications (6)	Detail Tiger, (L	17) Mike	PD/PI						\$ 8,8		8,812
Activity Log (1)								Subtotal Person	nel: \$8,8	12 \$	8,812
Attachments (5) +	Non-Personnel [Hide]										0

• For SPS converted records, the budget will only show CONVERTED TOTAL COSTS.

Submissions (2) +										You have o	pened this prop	osal in view m
Agreements (0) Awards (1) -	Project Period: 01-Jun-2019 to 30-Jun-2022	Update Profile(s)	Source Vi Sponsor			up subprojects: t Rollup 🗸 🞯	Pri	oposal Structure	Import/Export	New Period	New	Modification
Personnel (1) +	Budget Summary [Hide]											
New / 18-Nov-2019 +			Periods [hide]					Sponsor [show]	Cost Sharing [show]		ect [hide]	
New / 18-N0V-2019 +	YEAR/PERIOD	INCREMENT	START	END	TYPE	STATUS		TOTAL	TOTAL	DIRECTS	F&A	TOTA
F&A	1	1	01-Jun-2019	30-Jun-2022	New	Awarded		\$ 300,000		\$ 300,000		\$ 300,0
Cost Sharing	Subproject Summary [Show]					To	tal:	\$ 300,000	\$0	\$ 300,000	\$0	\$ 300,0
Justifications	subproject summary (snow)											
Setup	Personnel [Hide]											
	NAME										PERIOD 1	DIRECT COST
Award AWD-49575-1	Detail Tiger, (L13) Mike	PD/PI										\$
pprovals (0)										Subtotal Personnel:	\$0	\$
nkages +												
eliverables (0)	Non-Personnel [hide] CATEGORY										PERIOD 1	DIRECT COS

• Scroll to the bottom of the Award tab to see the assigned Sponsored Program Accounting (SPA) Analyst and the Workday award and grant line information.

User-Define	d Fields						
RCR Training	g Required	Yes	No				0
Workday =				-			0
SPA Analyst							0
4	rkday Project Data	Award Amount	Begin Date	End Date	Sponsor Award Number	Workday Grant ID	0
Total		\$					0

Navigating between PT Awards to Award Tracking (AT)

• Under Awards tab, click Award AWD-XXXXXXXX

Submissions (2)	+	Budget Summary						You have o	opened this pro	posal in view m
Admin Staff (0)		Project Period: @ 01-Oct-2024 to 30-Sep-2025	Source View:		Rollup subprojects: Not Rollup 🗸 🚱	Proposal Structure	Import/Export	New Period	New	Modification
Awards (3)	-		Periods [hide]		Sponsor [show]	Cost Sharing [show]		Project [hide]		
Personnel (1)	+	Year/Period	Start	End	Total	Total	Directs	F&A		Total
Period 1	+	 1 	01-Oct-2024	30-Sep-2025	\$ 22,278		\$ 15,852	\$ 6,426		\$ 22,278
F&A					\$ 22,278	\$ 0	\$ 15,852	\$ 6,426		\$ 22,278
Cost Sharing		Personnel [Hide]								
Justifications		NAME							PERIOD 1	DIRECT COST
Setup		Detail Tiger, (L17) Mike	PD/PI						\$ 8,812	\$ 8,81
Terms and Conditions								Subtotal Personnel:	\$ 8,812	\$ 8,81

Award Tracking (AT) - Summary

- Provides a high-level summary of award attributes.
- Shows each Award Increment summary and the current status of each.
- Under Proposal Information click Open to go back to PT record.

	200900 NSF Test Prop e the Tiger - LSUAM		M Pathobiologica	l Sciences				Project Period					AWD-AI	Award M200900
Summary	Summary - Last	Updated or	n 16-Jul-2020 01:1	5:50 PM	•			authorized to date	<u> </u>			Pz	rent Aw	vard: None
Award Increments (2) +	Award Number 🚱 AWD-AM200900						Award Received D 16-Jul-2020	Date 🚱	T	Start Date 🚱 01-Sep-2020		End Date @ 31-Aug-2023		
Related Proposals (1)	Sponsor 🔞 National Science Fou	indation (NS	F)				Status 🔞 Awarded			CFDA 🛞		ID No. 🕼 DEB-2012345		
	Associated Departm LSUAM Sch of VETM	ent Pathobiol	ogical Sciences											
SubProjects (0)	Funding Sources	0												
Status History	Primary	Charge 1	o									Short Name		
Assignments	0	Nationa	l Science Foundat	ion (NSF	-)							Sponsor		
Communications (6)	0	LSUAM	Sch of VETM F	athobiol	ogical Sciences	5						Institution		
communications (0)	0	LSUAM	Col of ENGR C	ivil and E	invironmental	Engineering						Above the Cap		
Attachments (2) +	Award Incremen	ts												
Personnel (1) +	Award Date	0	Number	0	Туре	0	Status	0	Versio	ons 🔞	0	Amount	Viev	w
	16-Jul-2020		DEB-2012345		Initial Award		Fully Executed	Sent to SPA	1			153,916.00	66	
Tasks (0)	17-Jul-2020		DEB-2012345		Incremental F	unding	PI Award Review	w	1			141,816.00	60	1
	Proposal Inform	ation							Clic	ck Open to go bac	k to P	record.	->	
	Number	Sponsor				Title						Status		Open
	AM200900	National S	cience Foundation (NSF)		NSF Test Proposal						Award Receive	4	Ē

Award Tracking (AT) – Award Increments

- Shows initial award, each amendment, and modification request approval that LSU receives.
- To see details of award increment, click on View or click on the date/type of the increment in the left tab.

Done Sav	AWD-49801-1 Test Test (L17) Mike the	Proposal Tiger - LSUAM Sch of V	ETM Pa	athobiological Scienc	es							Award AWD-49801-1
Summary		Award Increments - La	st Updat	ed on 13-Aug-2021 1	2:29:54 PN	и 🕕						_ <u>_</u>
Award Increment	s (2) —	Award Date	0	Number	0	Туре	0	Status	0	Versions 🎯	Amount	View
01-Jul-2020 / II	nitial Award +	01-Jul-2020		R01CA123456		Initial Award		Awarded		1	74,000.0	o 66°
03-Aug-2021 /	Incremental Funding	03-Aug-2021		R01CA123456		Incremental Fundin	g	PI Award Review		1	74,000.0	0 ốơ [°]
00 //ug-2021/	interententar Fulluling I											

• For converted records, increment 1 will include the amount awarded in Workday at the time of conversion (12/06/2019). The award Type will show as Converted.

Summary	Award Increments	- Last U	pdated on 06-Nov	v-2019 12:4	4:01 AM 🤢												Add
Award Increments (1) -					_							Publis	hed				
25-Jun-2014 +	Award Date	0	Number	0	Туре	0	Status	0	Versions 🛞	0	Amount	PT	0	FT	0	Edit	Delete
10 101 2024	25-Jun-2014				Converted		Fully Executed Sent to SPA	ι	1		378,596.00	•	Pub		Pub	8	Û
Related Proposals (1)							J				× 1	-					
Terms & Conditions												N	orkday Award	amount a	at time of conv	ersion.	

 Award Increment Detail shows you the sponsor award number, award type, amount of award increment, status of increment.

	-1 Test Proposal ike the Tiger - LSUAM	Sch of VETM Path	nobiological So	iences								
Summary		Detail - Last Updated	-	21 12:34:33 P	M (i)		1				Amend	ment #
Award Increments (1) —	Award Date	Award Nur ROICA123					Award Typ		~			
03-Aug-2021 / Initial Award—	Start Date	End Date					Document	t Number		<u> </u>		
Version 1	01-Jul-2021	30 Jun-20	22									
Deliverables	Award Versions					_						
	Date	Number - Nam	ne	Ву			1	Active	Status	Amount	o pe	en
Assignments	03-Aug-2021	1 - Initial		Michelle Sh	arp Pennington				Active	74	,000.00	7
Related Proposals (1)	Facilities and Adm	inistration Costs				(Award in	crement	//			
Terms & Conditions	Institution Base/1	arget Scheme		×]	Show		amount (includes	_			
SubProjects (0)	Scheme	Res	ioardi On-Campu	v v	Show		cost sh	iaring)				
Status History	Sponsor Calculati	on Method	to (predefined sch									
Assignments	Award Increment Sta			l increment Award Rev		_						
Communications (6)	Effective Ø St	atus 🞯 🗾 🗾	Upc COM	ment shows	s OSP	Comr	ments 🕜					
Attachments (0)		cepted	11-1	· ·	ews							
		Award Review	04-Aug-2021		•		ned to Larr	•				
Personnel (1) +	-	Assignment Needed	<u> </u>			on Purpl	le Team- pl	ease assig	n			
Tasks (0)					(L17) Mike Tiger							
	03-Aug-2021 PI	Award Review	03-Aug-2021	06:24:46 PM	Michelle Penningt	on						
	03-Aug-2021 Av	warded	03-Aug-2021	06:19:17 PM	Michelle Penningt	on New	award incr	ement cre	ated			

Award Increment Statuses

- Awarded Award Received by OSP
- **PI Award Review** Award sent in GeauxGrants for PI review. Text of email includes OSP-1 certifications.
- **PI Review Complete** PI approves award terms. PI has ability to also provide comments on any issues. This replaces OSP-1 form.
- **SP Assignment Needed –** Award with OSP team lead for assignment to a specialist.
- SP Award Review Award is being reviewed/negotiated by OSP specialist.
- Awaiting Compliance Approvals OSP review complete, but cannot accept award until all compliance approvals are received.
- Accepted by Institution OSP specialist approval of award. Awaiting signature and processing by OSP. Sponsor counter-signature is required.
- Awaiting Sponsor Signature OSP has signed award and sent award document to sponsor or returned to PI to send to sponsor. LSU is waiting on sponsor countersignature.
- **Accepted** OSP specialist approval of award. Awaiting signature (when applicable) and processing by OSP. Sponsor counter-signature is <u>not</u> required.

- **Fully Executed Sent to SPA** Fully-executed award increment has been sent to SPA. This is final status for most awards.
- Awarded: Declined by Institution/Sponsor Award was received but parties could not come to terms.

Award Increment Version 1

• This shows you another version of the budget breakdown for this award increment. Breaks out costs between sponsor and cost sharing sources.

Done Save AWD-49800-1 Test (L17) Mike	sst Proposal he Tiger - LSUAM Sch of VETM Pathobiological Sciences		Awa AWD-49800-
Summary	rrd Increment Detail - Version 1 - Last Updated on 13-Aug-2021 12:34:33 PM 🥡		
Award Increments (1) —	From: National Institutes of Health (NIH)	AWARD	Initial
03-Aug-2021 / Initial Award- Version 1	Tex Text (17) Mike the Tiger Louisiana State University and Agricultural and Mechanical College	Vender Date Period From Putrol 03-Aug-2021 01-Jul-2021 30 Vender Dr 30 30	Through Jun-2022 Completed
Deliverables	Baton Rouge, LA 70803	Michele Starp Prenington	
Related Proposals (1)	Budget Detail Object Code Budget Category	Project Cost Sponsor Institution	Above the Ca
Terms & Conditions	Rem - test (127) while the Tiger		
SubProjects (0) Status History	Personnel Salary Hem - Hinge Bongfits - Tist (L17) Mile the Tiger	000 000 000	0.00
Assignments	Fringe Benefits	0.00 00.0	0.00
Communications (6)	Hem - CONVERTED TOTAL COSTS		
	CONVERTED TOTAL COSTS	0.00 0.00 0.00	0.00
Attachments (0)	Rem - Other Direct Casts		
Personnel (1) +	Other Direct Costs	50,000.00 50,000.00 0.00	0.00
Tasks (0)	Item - rax		
	78A	24,000.00 24,000.00 0.00	0.00
	Total	74,000.00 74,000.00 0.00	0.00
	74A 764		

Award Increment Assignments

• Shows you who is currently reviewing the award, how long they have had it, and the text of the email message they received. In the scenario below, the status is PI Approval Needed, so it is assigned to our PI, Mike the Tiger.

Done Save AWD-AM20 (L13) Mike t	0125 test he Tiger -	nsf da training proposal. - LSUAM Sch of VETM Pathobiological S	iciences				
Summary	Assign	nments for Award Increment (1 person)	Add				
Award Increments (1) —							
18-Nov-2019 —	~	Assigned Date	Assigned To	T	Due	Instructions	Open
Version 1	•	17-Nov-2019 8:59:13 PM	(L13) Mike the Tiger			O AWARD NEEDS YOUR ACTION!	#
Deliverables			~ ~			1	
Assignments		Date sent to PI.			Clic	k to see text of email sent to PI	
Kelated Proposals (1)	Item H	listory	_			k to see text of email sent to T	
Terms & Conditions	Drag	a column header and drop it here to g	oup by that column				
SubProjects (0)	~	Assigned Date	Assigned To	T	Duration	Instructions	Completed Date
Status History							
Assignments							
Communications (1)							
Attachments (1) +							
Personnel (1) +							
Tasks (0)							

Award Tracking (AT) - Communications

• Shows copies of emails sent from the system.

	•			,				
	200125 test nsf da training pr e the Tiger - LSUAM Sch of '	roposal. VETM Pathobiological Science	5					Aw AWD-AM200
Summary	Communications							
Award Increments (1) +								
Related Proposals (1)	Show All	O Send Email	O Record Notes	O Record Lette	Phone Message	Add Followup	Search/F	ilter @
Terms & Conditions	Communication History	(1 records)	From	Subject				Resend Detai
SubProjects (0)	47 Alex 2040	Type To Email <u>To:</u> Tiger, (L13) Mike			er: AWD-AM200125 - AWARD NEEDS YOUR A	CTION	Attachments	Resend Deta
Status History								
Assignments								
Communications (1)								
Attachments (1) +								
Personnel (1) +								
Tasks (0)								

Award Tracking (AT) - Attachments

• OSP will attach the award document, plus any amendments or modification request approvals here. Click the file name to open.

AWD-AM230282.Test proposal for Upgrade Awa Test (117) Mile the Tiger - LSUAM Sch of VETM Pathobiological Sciences CC0293 AWO-AM2302								
Summary	Add Document Combine Email Print All F	older Ma	aintenance					
Award Increments (2) +	Drag a column header and drop it here to group by that column							
Related Proposals (1) Status History	Name	▼ Category	T Folder T	Versions	Last Updated	т	Select	
Assignments	Amendment 1	Amendment	ROOT	1	29-Nov-2022 10:27:08 AM			
Communications (8)	Initial Award.docx	Notice of Grant Award	ROOT	1	21-Sep-2022 1:44:26 PM			
Attachments (2) — Amendment 1 Initial Award.docx	1							