Sponsored Program Accounting

- SPA Updates

Jaime Estave

Agenda

- New Role: Cost Center Sponsored Program Manager (CCSPM)
- Fellowship Flowchart
- Effort Notifications

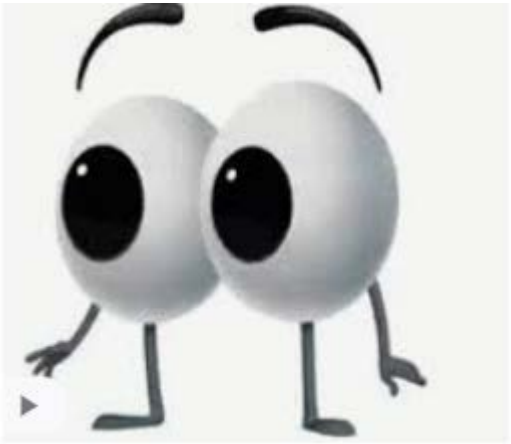
Cost Center Sponsored Programs Manager (CCSPM)

- New Role; replace Award Analyst and Grant Financial Analyst
- Assigned at the Cost Center (CC) and/or Cost Center Hierarchy (CCH) level.
- Role hierarchy
  - Assigned at College Level (Cost Center Hierarchy) to receive notifications for all costs centers within that hierarchy.

CCSPM: Workday Notifications

- Award Event
  - When a new award is created. The notification is based on the grant's cost center.
- Award Amendment Event
  - When an award is amended. The notification is based on all grants' cost centers.
- Key Personnel Commitment Notification
  - The notification is based on the cost center(s) for all the grants under the award.
- Future: New Award To-Do Notification

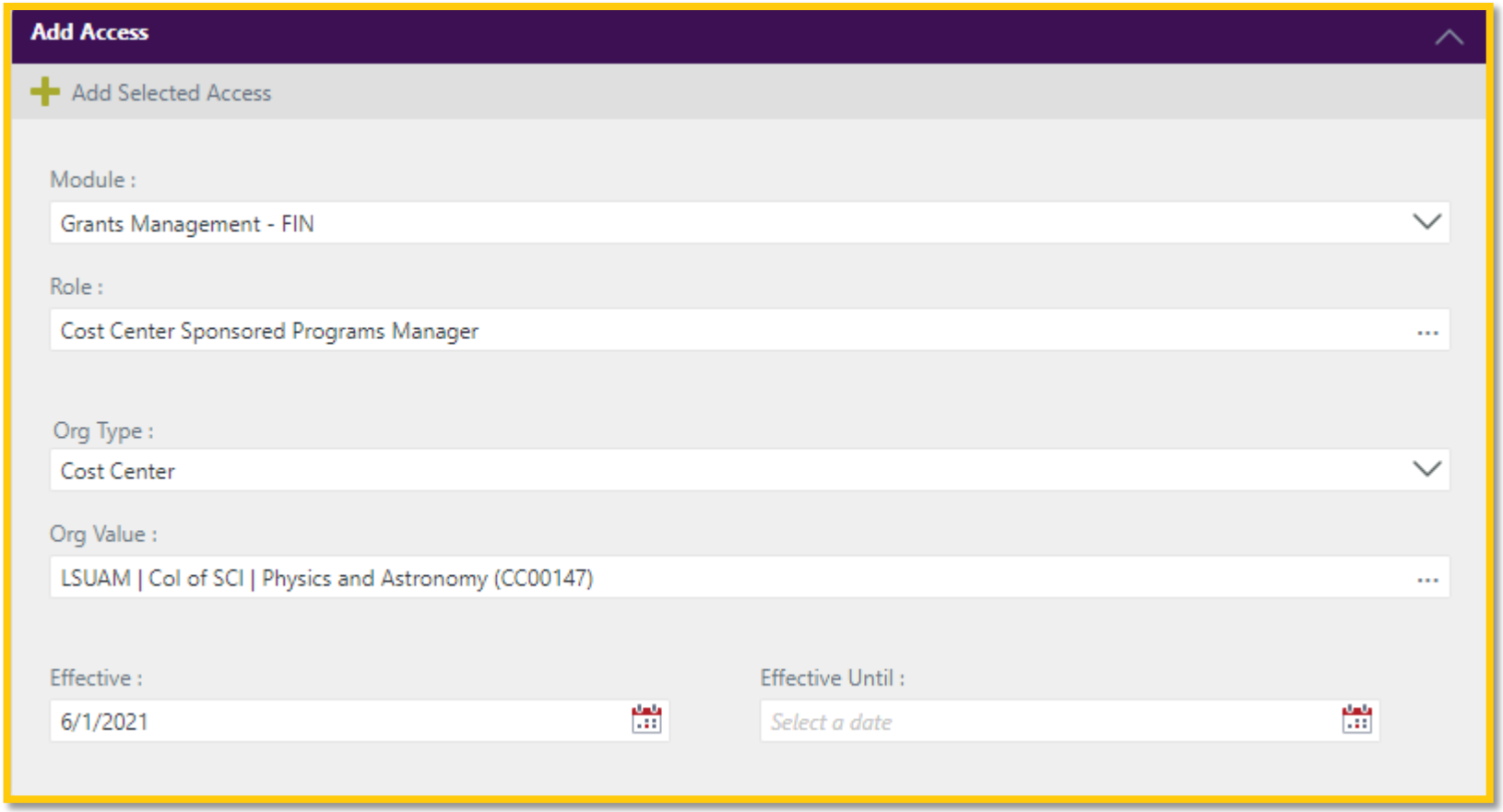
Cost Center Sponsored Programs Manager (CCSPM) Role



An email confirming Grant Role Assignments by cost center

Assigning the role after 7/1/2021 - request through myLSU Workday Security Access Request

CCSPM: Security Access Request



Fellowship

- Fellowship Policy
- Fellowship/Scholarship Flowchart

Effort Certification – Workday Notifications

- Overdue Notifications will begin in Workday on 7/1/2021
- Notifications will be sent for Pending Effort Certifications:
  - 1-30 days – 1st notice
  - 31-60 days – 2nd notice
  - 61-90 days – 3rd notice needs ASAP attention
- Notification is sent to the awaiting person

Q & A